## All Application must be done in person, and must also include the following document to have a completed application. We still have a mask mandate for the building, please remember your mask.

1. Valid Driver License

2. <u>Appropriate Application-</u> All application can be found On our website at mhatero.com under the license information tab

3. <u>Compliance Plan</u>- *This can be found under the License Information tab on our website.* 

4. <u>Certificate of Liability Insurance</u>- MHA TERO PO Box 488 New Town, ND 58763 must be listed in the Certificate Holder Box.

5. <u>Certificate of Authority</u>- If you are not the Owner, President, Vice President, or CFO giving another person permission to process your application.

Payments- We accept cashier checks, company checks, or money order made out to MHA TERO. There is a 3% fee on all credit card transactions. No cash.